



**Covenant University**

Raising a new Generation of Leaders

# Writing good proposal for funding

**Angela Obiageli Eni PhD, MRSB**

(Associate Professor and Team Leader, West African Virus Epidemiology (WAVE) for root and tuber crops)

**School of Postgraduate Studies Seminar and workshop: October, 2018**

# Process and Procedure

---

Two major category of proposals can be distinguished;

1. Solicited proposals
2. Unsolicited proposals



# Proposal development journey

## Unsolicited proposals

---

Applicant

- Writes an expression of interest (EOI) or letter of inquiry (LOI)

Donor

- Reviews the EOI or LOI
- Invites concept note if project is feasible

# Proposal development journey

## Solicited proposals

Applicant

- Contacts potential collaborators to get their commitment
- Submits concept note on behalf of team

Donor

- Reviews the concept note
- Invites full proposal if research is feasible, may provides seed grant

Applicant

- Gathers all institutional paper work
- Several people review and ensure that guidelines are fully met
- submits proposal



# Concept note (2 to 6 pages)/Full proposal (10 to 12 pages)

1. Title
2. Table of content
3. Executive summary
4. Introduction/background
  - Full literature review
  - Problem/opportunity and justification



## 5. Project description

- Objectives
  - Methodology
  - Hypothesis/research question
- 

## 6. Expected results and sharing of results

## 7. Sustainability

## 8. Monitoring and evaluation plan

## 9. Risks and assumptions



- Budget (ballpark figure/detailed)
- Timeline
- Organizational capacity information (Brief organizational information)
- Personnel
- Financial reputation
- Partners
- Annexes



IMPACT

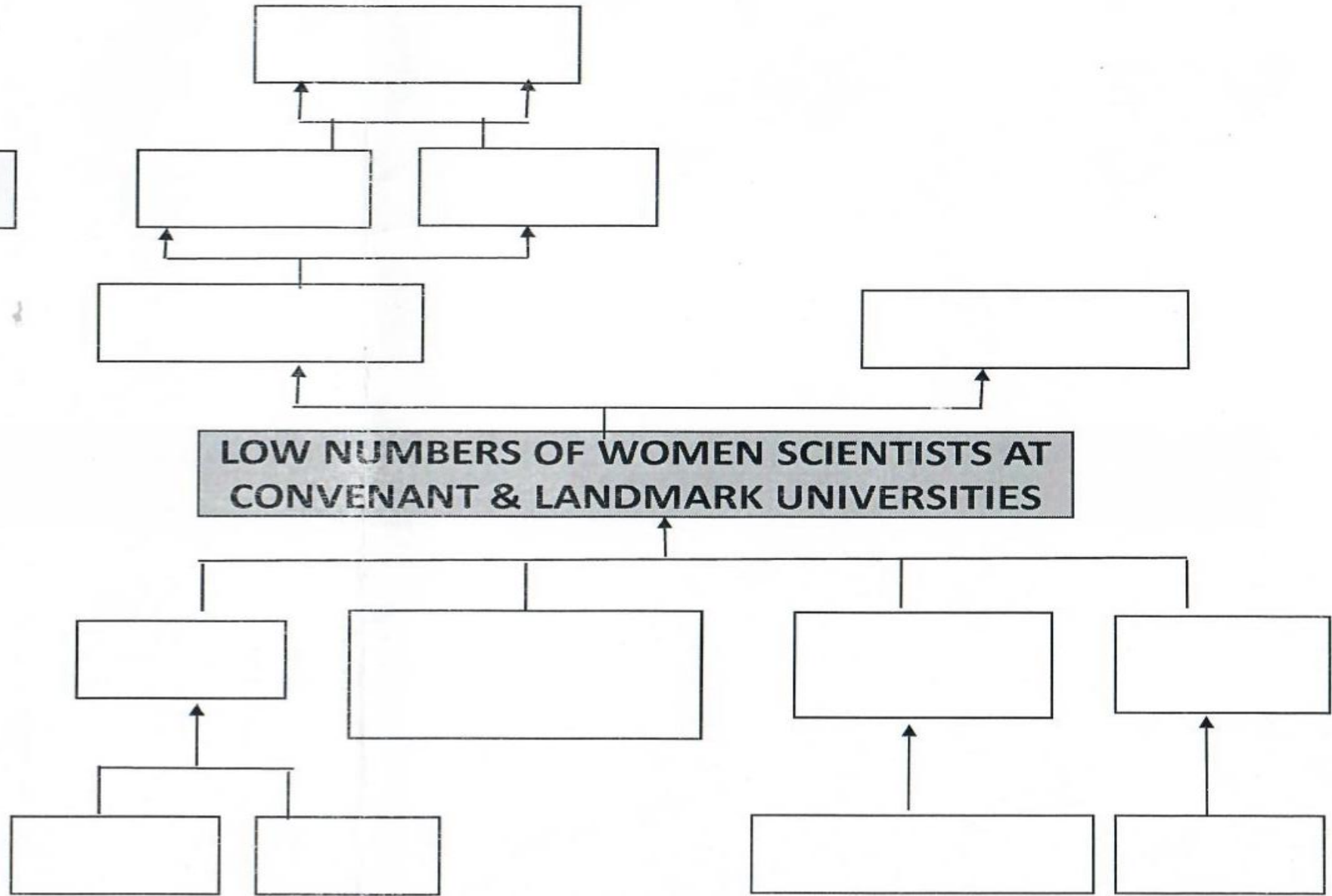
CONSEQUENCES

EFFECTS

PROBLEM

CAUSES

UNDERLYING CAUSES





GOAL

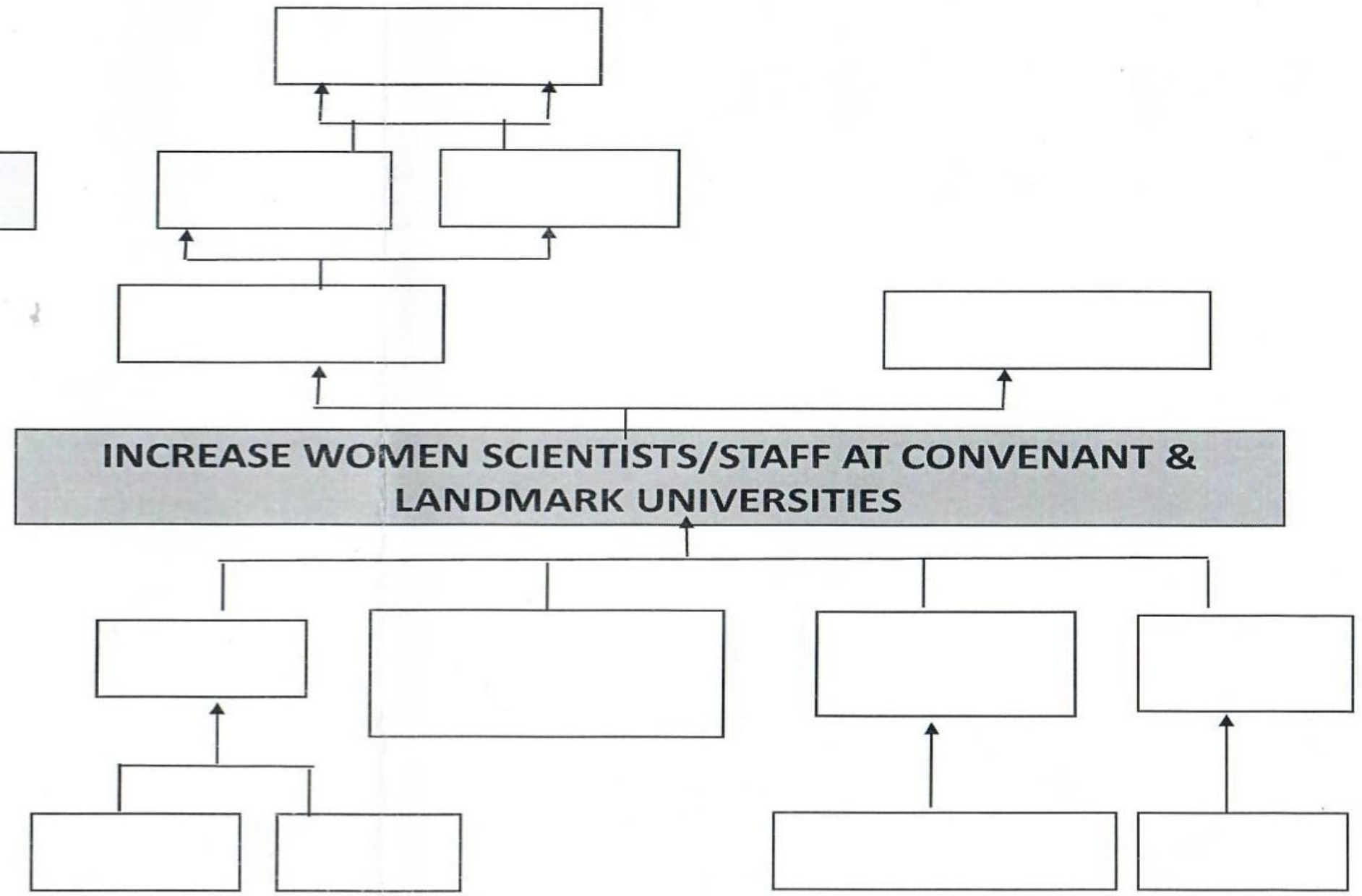
IMPACTS

OUTCOMES

PURPOSE

OBJECTIVES

ACTIVITIES



Thank  
You

---

