The Made Easy Series provides the requisite knowledge about text and graphics and how they are edited to make meaning to an ever-demanding media audience. Many topics that are challenging to graphic designers, sub editors, journalists and associated professionals are simplified. The book provides a FRESH INSIGHT into many areas, including typography. The ten chapters of the book are:

1. Introducing Graphics Editing and Communication
2. Computer Graphics and their Uses
3. Devices of Graphics and Editing
4. Elements of Typography
5. Editing and Editors
6. Text and Headline Casting
7. Story Text Editing
8. Editing of Photographs
9. Caption Writing
10. Layout and Design

Figures and Tables are used to illustrate cogent points while a rich list of definitions of relevant terms is presented. Those who read through this book should have a working knowledge of text and graphics and the wisdom to use them in the media.

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