



COVENANT UNIVERSITY POLICY ON EXTERNAL MODERATION OF UNDERGRADUATE FINAL YEAR EXAMINATION QUESTIONS, PROJECTS AND RESULTS

118th Senate (S.118/1543) – Thursday, January 21, 2016

In line with the regulations of the National Universities Commission (NUC) on the external moderation of undergraduate final year examination questions/marking guides, projects and results, the following shall apply:

1. An External Examiner shall not be below the rank of a senior lecturer but preferably a Professor from a reputable Nigerian University.
2. The Departmental Board of Examiners through the HODs shall recommend to Senate name(s) of External Examiners for programme(s) in their Departments within the last half of the Omega semester, in readiness for the next academic session. Also, the names of External Examiners shall be listed in order of preference.
3. An External Examiner approved by the Senate shall serve for a term of two academic sessions, renewable once.
4. Final year examination questions and the corresponding marking guides shall be vetted by an External Examiner within two weeks preceding a semester's examinations.
5. Final year examination results shall be vetted by External Examiners on a semester basis.
6. Since External Examiners' scores are final, Departmental Board of Examiners shall consider and approve results before external Examiners shall be invited for moderation.
7. All results already considered and approved by Departmental Board of Examiners shall be vetted by External Examiners and changes made by the External Examiners shall be effected by the Departments before the results could be considered by College Board of Examiners, the Senate Business Committee and Senate.
8. Changes made to questions and scores by External Examiners shall be effected by Departments accordingly.
9. An External Examiner shall submit his/her report, using the prescribed format, directly to the Vice-Chancellor within one week after vetting of examination questions/the corresponding marking guides, marked scripts and projects.
10. Results already approved by Senate shall not be altered by an External Examiner.