



COVENANT UNIVERSITY POLICY ON INDUSTRY PARTNERSHIP

(124th Senate (S.123/1606) – Thursday, September 22, 2016)

Preamble

As a University aspiring to a World-Class status, we lay emphasis on credible collaborations and partnerships. To maximise this, we shall be guided by the policy as set out below:

1. Institution of Collaboration with Partners

- 1.1. All Departments/Directorates/Units of the University are encouraged to source relevant collaborations and partnerships. Instituted collaborations must be linked up with relevant Departments/Directorates/Units with a view to bringing on board the expert advice or contributions of such entity as the case may be.
- 1.2. Initial interactions between the host Departments/Directorates/Units and partners shall involve the Directorate of the Centre for Research, Innovation and Discovery.
- 1.3. Every collaboration or partnerships shall be established with a memorandum of understanding (MoU) involving the collaborating Department/Directorate/Unit of the University and the external agency.

2. Process of drafting MoU

The Directorate of the Centre for Research, Innovation and Discovery shall initiate the draft MoU having obtained the consent of the stakeholders during the preliminary interactions.

2.1. Steps to Drafting of MoU

The steps listed below shall be appropriate to ensure that all the parties to the collaboration contribute immensely to the drafting of the working document as follows:

2.1.1. Step 1

All entities with which the University shall enter into collaboration shall be properly registered with the relevant regulatory bodies.

2.1.2. **Step 2**

The University Management shall work with its relevant Unit: Directorate of the Centre for Research, Innovation and Discovery and the Legal team to ensure that the MoU meets international standards.

2.1.3. **Step 3**

Directorate of the Centre for Research, Innovation and Discovery shall generate the draft MoU which shall be ratified by the Management of Covenant University and the partners.

2.1.4. **Step 4**

The Vice-Chancellor and Registrar shall represent the University.

3. Implementation/Execution of MoU

At the beginning of every session, the Directorate of the Centre for Research, Innovation and Discovery shall request an annual action plan from all relevant Units of the University for the purpose of collaboration and partnerships.

4. Situation Reports

All Heads of Departments/Directorates/Units shall generate and process an annual report to the University Management through the Directorate of the Centre for Research, Innovation and Discovery.